

MEDIA EQUIPMENT CHECKOUT

Equipment checkout through MATP is for your Academic use. Equipment checkout is for 2 days at a time, although extensions are available if there are no reservations. If checked out on Thursday, equipment shall be returned on Monday morning. Equipment will be checked out M-F during business hours. Please call/e-mail the following to arrange checkout:

Larry Zins larry@mat.ucsb.edu 805-893-3050

Marisa Ortega marisa@mat.ucsb.edu 805-893-3016

University of California at Santa Barbara

Media Arts and Technology
Graduate Program
Santa Barbara, CA 93106-6065
tel 805.893.3050 fax 805.893.2930
email larry@mat.ucsb.edu

To check out media equipment, please fill out the following information completely, and sign and date the agreement below.

Name: _____	Phone: _____
Address: _____	E-mail: _____

BARC # _____	(To be billed for lost or damaged equipment)

Directions: MAT Staff record the items and quantity checked out. Have the student Initial under *received*. Upon return, Staff will initial under *returned*.

Equipment	Quantity	Received	Returned
Sony PMW-EX1 video camera			
Battery recharger			
Hoya 77mm SMC clear UV Filter			
Manfrotto tripod			
Kata camera bag			
Canon XL1 video camera			
Battery recharger, extra battery			
16X zoom lens			
Tripod - Velbon			
Canon camera bag			
Smith-Victor softlights (2)			

I understand that the equipment I am checking out is the property of the University of California, Santa Barbara and that I am taking full responsibility for its care and safekeeping while it is checked out to me and will return it promptly upon request. I agree that I will be held responsible for repair and/or replacement in the event the equipment is lost, abused or mishandled while in my possession. IF ANY EQUIPMENT IS STOLEN I AGREE TO CONTACT MAT IMMEDIATELY.

Signature of Student _____ Date _____ Extension:

Signature of MAT staff _____ Date _____

Notes (Any tears to material or damages to equipment should be noted before leaving with equipment.)